



JOB PROFILE

JOB TITLE:	Workshop HGV Vehicle Fitter
SALARY GRADE:	Craft 2
SALARY RANGE:	Salary is £29, 359 per annum , plus additional allowances of approximately £3,630.78 per annum.
DIRECTORATE:	Operational Preparedness
TEAM:	Technical Support: Workshops
LOCATION OF WORK:	Workshops, Vesty Road
HOURS OF WORK:	35 hours per week. The post will assist in an out of hours call out service.
DIRECTLY RESPONSIBLE TO:	Transport Manager

JOB SUMMARY

The repair, inspection, servicing and modification of Fire Service and partners vehicles and equipment.

MAIN DUTIES / RESPONSIBILITIES

1. To carry out repair, inspection, servicing and modification tasks as detailed by the Charge Hand, Co-Ordinator, Workshop Manager or Transport manager.
2. The collection and delivery of fire vehicles or ancillary equipment, including the collection and delivery of spare parts.
3. To be responsible for all documentation connected with the post (job card completion etc.).
4. To bring to the attention of management any defects that would or could cause damage to the equipment or that may result in or have the potential to cause accidents.
5. To maintain a clean and tidy work area and ensure that general workshop housekeeping is adhered to.
6. To assist management, as required, by moving over to other sections, to assist in minor repairs, servicing, inspection or modification of other Fire Service and partner's equipment.
7. To participate in the 24/7 hour call out system and to be available for overtime when required.
8. To undertake any other duties deemed suitable by the Authority commensurate with the grade.

The working arrangements are; Monday – Thursday, 8.00am – 4.15pm/Friday – 8.00am – 1.00pm

To be the best Fire & Rescue Service in the UK. One team, putting its communities first.

MERSEYSIDE FIRE & RESCUE SERVICE OUR PURPOSE

Here to serve. Here to protect. Here to keep you safe.

WORKING WITH MERSEYSIDE FIRE & RESCUE SERVICE OUR VALUES

It is essential that all employees of Merseyside Fire & Rescue Service (MF&RS) both operational and non operational are committed to encourage and promote the values of MF&RS and comply with the required standards of conduct and so promote the Authority within the community by acting with integrity and honesty. The Authority expects all of its employees to have and be able to demonstrate the following personal values:

We serve with courage

- By never settling for the status quo
- By being decisive and calm under pressure
- By having determination to see things through
- By being prepared to fail
- By celebrating diversity and being open to new opportunities and challenges
- By setting high standards and not being embarrassed for doing so
- By challenging ourselves to be better

We serve with integrity

- By doing the right thing even when its hard or no one is looking
- By leading by example
- By standing up for what matters
- By being open, honest and fair
- By making decisions based on facts
- By explaining the why
- By being consistent
- By always doing what we say we are going to do

We serve with compassion

- By acting with empathy and kindness
- By actively listening – hearing what is being said
- By going the extra mile to help
- By looking after and supporting each other, noticing what is going on for people
- By recognising each other's contribution
- By creating a sense of belonging
- By embracing and understanding difference

CORE REQUIREMENTS – EQUALITY & DIVERSITY, HEALTH & SAFETY, CONFIDENTIALITY & DATA PROTECTION

To be responsible for ensuring that your conduct and behaviour accords with Service Policies on Equality and Fairness at Work and Ground Rules, and for promoting an environment of dignity and respect amongst colleagues.

It is the policy of Merseyside Fire & Rescue Authority (MFRA) to provide, maintain and seek continual improvement of, as far as is reasonably practicable, a safe working environment for all of its employees and for others that may be affected by its activities. Everyone has a personal responsibility for their own

safety and health, for others in the workplace and for the environment in which they work. It is, therefore, the duty of every employee whilst at work to take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions at work;

Confidentiality / data protection regarding all personal information and Authority activity must be maintained at all times (both in and out of work). The post holder must be able to recognise the importance and sensitivity of issues, ensuring that confidentiality is maintained at all times. All employees should ensure that they are familiar with and adhere to the Authority's data protection policy.

REVIEW ARRANGEMENTS

The details contained in this job profile reflect the content of this job at the date it was prepared. It should be remembered, however, that it is inevitable that over time, the nature of individual jobs will change, existing duties may no longer be required and other duties may be gained without changing the general nature of the duties or the level of responsibility entailed. Consequently, the Authority will expect to revise this job profile from time to time and will consult with the post holder at the appropriate time.

Date job profile prepared / revised:	16th February 2023
Prepared / revised by:	C Brown