



**NFCC**  
National  
Resilience

## JOB PROFILE



<b>JOB TITLE:</b>	Fire and Rescue National Resilience Capability Advisor – CBRN(e) Mass Decontamination (MD)
<b>SALARY GRADE:</b>	Group Manager B plus flexi allowance
<b>TEAM:</b>	National Resilience
<b>LOCATION OF WORK:</b>	An agreed base of work. Requirement for national travel
<b>DIRECTLY RESPONSIBLE TO:</b>	CBRN(e) Capability Deputy Lead Officer

## JOB SUMMARY

In accordance with the agreement between the National Resilience (NR) Lead Authority and Home Office, to support the delivery of assurance, maintenance and co-ordination of NR MD assets and CBRN(e) Tactical Advisors.

To provide the Duty Officer role and operational cover for NR as directed and in accordance with the Lead Authority rota duty system.

To operate in support of the National Co-ordination Advisory Framework (NCAF).

## MAIN DUTIES / RESPONSIBILITIES

- To support the NR Capability response to operational incidents as required.
- To undertake the role and responsibilities of NR Duty Officer as required.
- To coordinate and support the NR assurance process, ensuring the participation of FRSSs and other organisations within an identified area.
- To provide advice and guidance to a range of stakeholders to maximise the benefits of the national capability.
- To support exercises deploying NR capabilities as directed by the CBRN(e) Capability Lead/Deputy.
- To attend national operational incidents in support of the NCAF as required.
- To undertake a support, advisory or evaluation role in national/regional exercises deploying NR capabilities as directed by the NR Capability Advisor team when not acting as NR Duty Officer.
- To lead the MD National User Group as directed by the CBRN(e) Capability Lead/Deputy.

- To be available to attend operational incidents and exercises (including outside normal working hours) in support of the NCAF, providing tactical support nationally and regionally as requested or directed.
- To manage allocated workloads and feedback on performance, through regular one to one meetings with the CBRN(e) National Capability Lead/Deputy, utilising the Lead Authority appraisal process.
- To manage the workload and development of the MD Capability Officer(s), through regular one to one meetings and utilising the Lead Authority Appraisal process.
- To achieve identified key deliverables within the MD capability by actively contributing to the development and delivery of the CBRN(e) NR Business Plan.
- To actively lead on and contribute to the MD Asset Refresh process.
- To provide support to national user/sub groups, technical working groups and task and finish workgroups as directed by the CBRN(e) National Capability Lead/Deputy.
- To communicate and develop single points of contact (SPOCs) from within the UK FRS for matters relating to NR and MD Capability.
- To represent the interest of NR by attending meetings, seminars and conferences as directed by the NR Officer or CBRN(e) NR Capability Lead/Deputy.

## **WORKING WITH MERSEYSIDE FIRE & RESCUE SERVICE OUR VALUES**

It is essential that all employees of Merseyside Fire & Rescue service both operational and non operational are committed to, encourage and promote the values of MFRS and comply with the required standards of conduct and so promote the Authority within the community by acting with integrity and honesty. The Authority expects all of its employees to have and be able to demonstrate the following personal values:

### Responsibility

Being self-disciplined, taking ownership of and problems, making things happen, trying to make a difference.

### Social Empathy

Being interested in people, displaying empathy, embracing diversity, community focused.

### Constructive Challenge

Being willing to challenge but not obstructively, commitment to improvement.

### Mutuality

Identifying with team, organisation and community, displaying team commitment, willing to stand up against peer pressure when appropriate, acknowledging other's right to differing opinions.

### Pragmatism

Aspiring to excellence whilst being realistic in expectations, being practical and solution focused.

### Openness to Experience

Receptive to learning opportunities and personal development, seeking out new experiences, interested in people and situations that are less familiar, taking a broad view on things, seizing opportunities.

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<b>CORE REQUIREMENTS – EQUALITY &amp; DIVERSITY, HEALTH &amp; SAFETY, CONFIDENTIALITY &amp; DATA PROTECTION</b>
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To be responsible for ensuring that your conduct and behaviour accords with Service Policies on Equality and Fairness at Work and Ground Rules, and for promoting an environment of dignity and respect amongst colleagues.

It is the policy of Merseyside Fire & Rescue Authority (MFRA) to provide, maintain and seek continual improvement of, as far as is reasonably practicable, a safe working environment for all of its employees and for others that may be affected by its activities. Everyone has a personal responsibility for their own safety and health, for others in the workplace and for the environment in which they work. It is, therefore, the duty of every employee whilst at work to take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions at work;

Confidentiality / data protection regarding all personal information and Authority activity must be maintained at all times (both in and out of work). The post holder must be able to recognise the importance and sensitivity of issues, ensuring that confidentiality is maintained at all times. All employees should ensure that they are familiar with and adhere to the Authority's data protection policy.

<b>REVIEW ARRANGEMENTS</b>
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The details contained in this job profile reflect the content of this job at the date it was prepared. It should be remembered, however, that it is inevitable that over time, the nature of individual jobs will change, existing duties may no longer be required and other duties may be gained without changing the general nature of the duties or the level of responsibility entailed. Consequently, the Authority will expect to revise this job profile from time to time and will consult with the post holder at the appropriate time.

<b>Date job profile prepared / revised:</b>	
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<b>Prepared / revised by:</b>	
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