

JOB PROFILE

JOB TITLE:	Workshop HGV Vehicle Fitter
SALARY GRADE:	Craft 2
SALARY RANGE:	£24,073 per annum. Tool allowance £392.88 per annum. Once competent you will be required participate in the "out of hours, call out system". The "Call Out" allowance is £226.65 per rostered week. [Currently 1 week every 5 weeks] + any overtime worked.
DIRECTORATE:	Operational Preparedness
TEAM:	Technical Support: Workshops
LOCATION OF WORK:	Workshops, Vesty Road
HOURS OF WORK:	35 hours per week. The post will assist in an out of hours call out service.
DIRECTLY RESPONSIBLE TO:	Transport Manager

JOB SUMMARY

The repair, inspection, servicing and modification of Fire Service and partners vehicles and equipment.

MAIN DUTIES / RESPONSIBILITIES

1. To carry out repair, inspection, servicing and modification tasks as detailed by the Charge Hand, Co-Ordinator, Workshop Manager or Transport manager.
2. The collection and delivery of fire vehicles or ancillary equipment, including the collection and delivery of spare parts.
3. To be responsible for all documentation connected with the post (job card completion etc.).
4. To bring to the attention of management any defects that would or could cause damage to the equipment or that may result in or have the potential to cause accidents.
5. To maintain a clean and tidy work area and ensure that general workshop housekeeping is adhered to.
6. To assist management, as required, by moving over to other sections, to assist in minor repairs, servicing, inspection or modification of other Fire Service and partner's equipment.
7. To participate in the 24/7 hour call out system and to be available for overtime when required.
8. To undertake any other duties deemed suitable by the Authority commensurate with the grade.

WORKING WITH MERSEYSIDE FIRE & RESCUE SERVICE OUR VALUES

It is essential that all employees of Merseyside Fire & Rescue service both operational and non operational are committed to, encourage and promote the values of MFRS and comply with the required standards of conduct and so promote the Authority within the community by acting with

integrity and honesty. The Authority expects all of its employees to have and be able to demonstrate the following personal values:

Responsibility

Being self disciplined, taking ownership of and problems, making things happen, trying to make a difference.

Social Empathy

Being interested in people, displaying empathy, embracing diversity, community focused.

Constructive Challenge

Being willing to challenge but not obstructively, commitment to improvement.

Mutuality

Identifying with team, organisation and community, displaying team commitment, willing to stand up against peer pressure when appropriate, acknowledging other's right to differing opinions.

Pragmatism

Aspiring to excellence whilst being realistic in expectations, being practical and solution focused.

Openness to Experience

Receptive to learning opportunities and personal development, seeking out new experiences, interested in people and situations that are less familiar, taking a broad view on things, seizing opportunities.

CORE REQUIREMENTS – EQUALITY & DIVERSITY, HEALTH & SAFETY, CONFIDENTIALITY & DATA PROTECTION

To be responsible for ensuring that your conduct and behaviour accords with Service Policies on Equality and Fairness at Work and Ground Rules, and for promoting an environment of dignity and respect amongst colleagues.

It is the policy of Merseyside Fire & Rescue Authority (MFRA) to provide, maintain and seek continual improvement of, as far as is reasonably practicable, a safe working environment for all of its employees and for others that may be affected by its activities. Everyone has a personal responsibility for their own safety and health, for others in the workplace and for the environment in which they work. It is, therefore, the duty of every employee whilst at work to take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions at work;

Confidentiality / data protection regarding all personal information and Authority activity must be maintained at all times (both in and out of work). The post holder must be able to recognise the importance and sensitivity of issues, ensuring that confidentiality is maintained at all times. All employees should ensure that they are familiar with and adhere to the Authority's data protection policy.

REVIEW ARRANGEMENTS

The details contained in this job profile reflect the content of this job at the date it was prepared. It should be remembered, however, that it is inevitable that over time, the nature of individual jobs will change, existing duties may no longer be required and other duties may be gained without changing the general nature of the duties or the level of responsibility entailed. Consequently, the Authority will expect to revise this job profile from time to time and will consult with the post holder at the appropriate time.

Date job profile prepared / revised:	26.3.2019
Prepared / revised by:	A. Smith

